

**ALBERS ELEMENTARY SCHOOL DISTRICT #63**  
**BOARD OF EDUCATION**  
**JULY 28, 2021**  
**REGULAR MEETING**

CALL TO ORDER

Roll call shows: Athmer, present; Boeckmann, present; Huegen, present; Jung, absent; Richter, present; Winterbottom, present; Wuebbels, present. Everyone in attendance recited the Pledge of Allegiance.

VISITORS

Andre Irizarry and Tiffany Zurliene were present. Recording Secretary Janel Zurliene and Superintendent Mike Toeben were present.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE AGENDA

Athmer made the motion to approve the agenda with addition of approval of executive session minutes from July 15, 2021. Wuebbels made the second motion. Voice vote shows all present in favor.

BOOSTER CLUB

- New officers include: Amy Haselhorst & Lori Catanzaro, Co-Presidents; Kelly Macias & Leigha Stuart, Co-Vice Presidents; Janine Albers-Hubert, Treasurer; Megan Porterfield, Secretary.
- There is nothing else at this time.

COMMITTEE REPORTS & ASSIGNMENTS

- BUILDING & GROUNDS, Winterbottom, Boeckmann, Jung – Mr. Toeben is working on the memorial bench placement for future donations.
- TECHNOLOGY, Athmer and Wuebbels – There is nothing at this time.
- SPORTS CO-OP/FRIENDS OF THE COUGARS - Richter, Boeckmann – A meeting will be scheduled with the Damiansville representatives and both Superintendents. The stipend schedules will also need to be reviewed.
- SAFETY – There is nothing at this time.
- CAT TEAM – There is nothing at this time.
- FINANCE – Huegen, Wuebbels, Boeckmann
- KASKASKIA COLLEGE COMMITTEE – Huegen, Richter, Athmer – There will be a meeting with on Thursday, July 29, 2021 with George Evans from Kaskaskia College. He is offering any assistance to local school districts. Athmer, Richter and Huegen will attend.
- SIP – There is nothing at this time.
- PARENT ADVISORY BOARD – There is nothing at this time.
- BULLYING – There is nothing at this time.

TEACHER REPORTS

- There is nothing at this time.

CONSENT AGENDA ITEMS

Athmer made the motion to approve the minutes from the June 23, 2021 budget and regular meeting and the July 15, 2021 special meeting; approve and seal the executive session minutes from June 23, 2021 and July 15, 2021; approve the financial report; approve the bills in the amounts of \$ 35,979.05. Wuebbels made the second motion. Roll call votes shows: Boeckmann, aye; Huegen, aye; Jung, absent; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye.

OLD BUSINESS

- COVID – 19 UPDATES & PROCEDURES – The plans remain the same as last month to begin school without masks unless mandated or the Phase 5 level changes. Students that ride the bus shall wear masks per IDPH. If needed, a special meeting will be held on August 10, 2021 to review plans.
- CARES ACT FUNDING – The school will receive additional funding. Other recommended items include: HVAC updates; IXL Math series; phone system.
- IEA/NEA CONTRACT – Winterbottom, Wuebbels and Richter volunteered to represent the Board of Education. Kurt Rickhoff volunteered to assist as well. This was tabled for next meeting as the contract needs to be updated and reviewed as approved.
- ASBESTOS/BOILER REMOVAL – This item was tabled.
- ADVANCE PLACEMENT – This item was tabled. Mrs. Recker has been working with KSED to finalize the testing procedures.
- PRESS POLICY UPDATES – The second reading was held. Athmer made the motion to approve as presented. Winterbottom made the second motion. Voice vote shows all present in favor.
- EMPLOYMENT, SCIENCE TEACHER, CERTIFIED STAFF – Winterbottom made the motion to hire Julia Ritter. Boeckmann made the second motion. Roll call vote shows: Huegen, aye; Jung, absent; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye; Boeckmann, aye.

- EMPLOYMENT, SUBSTITUTE TEACHER, CERTIFIED STAFF – Athmer made the motion to hire Angela Winkeler as the full-time sub teacher at \$120.00 per day and \$60.00 for partial days. Wuebbels made the second motion. Roll call vote shows: Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye; Boeckmann, aye; Huegen, aye; Jung, absent.
- EMPLOYMENT – Richter made the motion to hire at-will employees including Elizabeth Norrenberns as the JV/V girls' basketball coach; Gabby Kramer as the 5<sup>th</sup> & 6<sup>th</sup> grade girls' basketball coach; Casey Thole as the JV/V volleyball coach; Angie Wellen as the Art Club sponsor; Rachel Beckemeyer as the Chess Club sponsor. Winterbottom made the second motion. Roll call vote shows: Winterbottom, aye; Wuebbels, aye; Athmer, aye; Boeckmann, aye; Huegen, aye; Jung, absent; Richter, aye.
- EMPLOYMENT – All other positions were tabled.

#### NEW BUSINESS

- ANDRE IRIZARRY – Andre would like to host a sidewalk chalk contest supported by the Swing for Sydney Foundation. The drawings would support student morale and teamwork. Mr. Toebe will work with Andre and staff to pick a date.
- CONSOLIDATED DISTRICT PLAN – Athmer made the motion to approve the plan. Richter made the second motion. Voice vote shows all present in favor.
- GRIMEBUSTERS CONTRACT – The school has not received a bid at this time. Athmer made the motion to advertise for a part-time cleaning position. Boeckmann made the second motion. Roll call vote shows: Wuebbels, aye; Athmer, aye; Boeckmann, aye; Huegen, aye; Jung, absent; Richter, aye; Winterbottom, aye. Mr. Toebe will research age limits of employees.
- STAFF HANDBOOK - This item was tabled.
- EMPLOYMENT, SUMMER SCHOOL – Winterbottom made the motion to employ the following staff members for summer school at the rate of \$25.00 per hour: Christelle Bretz; Susan Scott; Andra Goestenkers; Rachel Beckemeyer; Lisa Eversgerd and Glenda Recker. Athmer made the second motion. Roll call votes shows: Athmer, aye; Boeckmann, aye; Huegen, aye; Jung, absent; Richter, aye; Winterbottom, aye; Wuebbels, aye.
- EXTRA DUTY STIPENDS – Athmer made the motion to increase the Technology Stipend by \$50.00 and all others will be tabled. Winterbottom made the second motion. Roll call votes shows: Boeckmann, aye; Huegen, aye; Jung, absent; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye.
- SALARY RATES – The salary rates were tabled.
- SUBSTITUTE RATES – Athmer made the motion to set the substitute rates as follows: teacher \$95.00 per day; certified aide \$84.00 per day; kitchen support \$35.00 per day. Richter made the second motion. Roll call vote shows: Huegen, aye; Jung, absent; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye; Boeckmann, aye.
- RESIGNATION – Wuebbels made the motion to accept the resignation of Joe Glynn, Teacher and AD and pay ½ of AD stipend. Winterbottom made the second motion. Roll call vote shows: Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye; Boeckmann, aye; Huegen, aye; Jung, absent.
- EMPLOYMENT – Athmer made the motion to advertise for the PE teacher position. Winterbottom made the second motion. Voice vote shows all present in favor.

#### SUPERINTENDENT'S REPORT

Mr. Toebe shared information regarding items on the agenda.

- The class sizes were distributed.
- Summer cleaning and projects are going well. The HVAC units in Groennert's and Recker's rooms have been replaced.
- The parking lot chipping and painting is complete.
- Open House for parents and students will be on August 11, 2021. The staff will participate in CPR training and back to school in-service on August 11, 2021.
- Water bottles in junior high will be reviewed. It was noted that clear bottles that do not cause condensation are preferred by teachers.
- Coping 4 Kids will return for counseling services.
- The appraisal was reviewed.
- Custom Camera Solutions will prepare an estimate for additional cameras. The Village is willing to assist with the cost.
- The first day for the 2021-2022 school year will be Monday, August 16, 2021.

#### EXECUTIVE SESSION

Athmer made a motion to enter into the executive session at 9:05 PM to discuss personnel. Winterbottom made the second motion. Roll call shows: Athmer, present; Boeckmann, present; Huegen, present; Jung, absent; Richter, present; Winterbottom, present; Wuebbels, present. Mr. Toebe was also present.

Winterbottom made a motion to exit the executive session at 9:27 PM. Athmer made the second motion. Roll call shows: Boeckmann, aye; Huegen, aye; Jung, absent; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, aye.

#### ADJOURNMENT

Athmer made the motion to adjourn the meeting. Winterbottom made the second motion. Voice vote shows all present in favor. The time was 9:28 PM.